

Charlotte County Board of County Commissioners Staff Report March 2012

Budget & Administrative Services

Budget Department/Fiscal Services Division

- Grants Fiscal Support:
 - Received grants and interlocal payments for Transportation totaling \$76,580.71.
 - \$14,149.36 from FDOT for Piper Rd construction
 - \$62,431.35 from the City of Punta Gorda for Burnt Store Rd Utility work.
 - Billed for \$63,755.97 the following:
 - \$ 1,324.62 to FDOT for Piper Rd construction
 - \$62,431.35 to the City of Punta Gorda for Burnt Store Rd Utility work
 - Received grants totaling \$20,415.56 for Public Safety:
 - \$17,165.56 from the State for Emergency Preparation Assistance
 - \$3,250.00 from the State for Homeland Security Grant
 - Annual announcement for the Edward Byrne Memorial Justice Assistance Grant (JAG – Federal) Program has been received. The total allocation for Charlotte County for FY12/13 is \$29,134; to be split among potentially 4 entities: the CCSO (70%), the PGPD (15%), Human Services/NAB (7.5%), and Court Administration (7.5%). For FY11/12 the County received \$40,749 in funding.
 - Marine Advisory Committee applications have been submitted to the Committee and will go before the BCC on April 24th. Total amount for applications submitted for FY13 is \$888,694.
- Operating & Accounting Support:
 - Worked with Public Works to determine the cost of work quantities required in order to prepare the FY13 MSBU budgets.
 - Calculated the estimated amount of borrowing necessary for MSBU paving and dredging programs requested for FY13.
 - Continued to analyze and calculate preliminary rates for CCU's new MSBU's.
 - Finalized all documents for revised CCU fees and new rate resolution.
 - Addressed Peach River Authority issues and began analysis of their FY13 budget.
 - Reviewed Bocilla/Knight Island interlocal agreement
 - Collected budget and financial information relating to the Event Center's contract for Internal Auditing.
- Analytical Support:
 - Prepared Library historical analysis for Evaluation of Initiatives BCC discussion.
 - Compiled Sports Park historical information.
 - Prepared Maintenance and Janitorial outsourcing and consolidating analysis for Evaluation of Initiatives BCC discussion.
 - Prepared Fiscal Consolidation analysis for Evaluation of Initiatives BCC discussion.
 - Worked on revisiting ticket surcharge for Stadium for Evaluation of Initiatives BCC discussion.
 - Completed analysis on new inspection and permit fees related to mining to recoup County costs for inspection and staff time related to mining permits.
- OTHER:
 - Fiscal staff attended an all-day retreat at the Port Charlotte Beach Complex on March 28th. Our speaker was Steven Rosenthal from the Learning Tree and the subject was Positive Mental Attitude. The retreat was very successful and well received by staff.
 - Fiscal staff attended a Tampa Bay Rays Spring Training baseball game on March 14th for the Division's employee appreciation event.

- For the month of March conducted interviews for 4 open positions in Fiscal Services Division.

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- 2012 Airshow – The Charlotte County Information Technology Department along with Charlotte County Emergency Management and Charlotte County Fire&EMS was able to setup a microwave network connection from the County's Public Safety Complex to the County airport for the 2012 Airshow. This connection was utilized by the County, Charlotte County Sheriff's office, Homeland Security and the Airboss to make use of the County's WebEOC program. This program helps them track incidents at the show and provide better communication and incident management.
- GIS website presentation – On March 28, 2012 staff from the GIS group conducted an instructional presentation on how to use the GIS website and the data available though it at the Charlotte County Event Center. This presentation was completed as part of a "County Websites" seminar that also included presentations from the Property Appraiser, Tax Collector and Community Development department.
- SW Regional Planning Council Presentation - Ray Desjardins, IT Senior Division Manager, a member of the SW Florida Regional Planning Council's Technical Advisory Committee for Broadband Planning, did a presentation for the Local Advisory branch of the project on March 9th dealing with Charlotte County's own Broadband plan. The meeting was attended by local service providers, medical and educational entities, local government agencies and local businesses.
- Employee Health Center - The Charlotte County Information Technology Department recently relocated the CareHere facility to its new home located on Loveland Blvd. With the relocation the IT Department was able to provide updated network equipment that will allow the clinic to make use of its newest medical equipment.
- 211 equipment upgrade - IT staff upgraded hardware and software for the 211 division through a Selby grant.
- March Call Statistics:
 - Request for Service Opened Last Month – (requests for new hardware or software products and features...etc.) =176
 - Request for Service Closed Last Month – (requests for new hardware or software products and features...etc.) = 207
 - Incidents Opened Last Month – (hardware or software that is not functioning properly) = 453
 - Incidents Closed Last Month – (hardware or software that is not functioning properly) = 454
 - Change Controls Last Month – (internal configuration changes to server and network) = 9
 - Contacts received through Helpdesk – (This is comprised of phone calls, e-mails, web portal & Walk-in Traffic) = 643

Purchasing

- Pre-bid meetings held:
 - 12-195 Parade Circle Multi-Use Sidewalks
 - 12-178 Pool Chemicals – Annual
 - 12-260 Storm Debris Clearing – Annual
- Bid openings held:
 - 12-177 Plumbing Contractor – Annual
 - 12-208 San Domingo Park Development – Phase 1
 - 12-178 Pool Chemicals – Annual
 - 12-260 Storm Debris Clearing – Annual
 - 12-213 Englewood Library Expansion
 - 12-195 Parade Circle Multi-Use Sidewalks
- Quotes due and received:
 - 12-237 Purchase of Roll-Off Containers
 - 12-246 Stump Pass Beach Tilling
 - 12-234 Liner System Repair Package

12-251 West County Oil Change & Vehicle Safety Inspections – Annual
12-276 Printing of Programs & Facility Guides – Community Services

- Negotiation meetings held:
12-128 Construction Manager at Risk – Traffic Signals
12-030 Rotonda Drainage Study
12-053 CR 771 Design
- Work Orders due and received:
12-235 Rotonda West Entry Features
12-259 Sanitation Grinder – Jail
12-266 Permit Modifications – Piper Road
12-238 Fire Station #6 Renovations
12-211 Floating Dock Additions - Various Locations
12-239 Bunk House
12-240 CEI Services – Kiwanis Park Improvements
- Pre-submittal meetings held:
12-153 Sibley Bay Redevelopment
12-151 Tom Adams Bridge Rehabilitation
- Proposals due and received:
12-151 Tom Adams Bridge Rehabilitation

Real Estate Services

- Burnt Store Road – Phase 1 – We are preparing for an upcoming jury trial that will address settlement/compensation issues with River Haven Mobile Home Park.
- Edgewater Phase II – Pre-suit offers have been sent and we are processing voluntary acquisitions required for this parcel. To date, approximately 60% of the property owners who have been contacted have responded favorably to our offers.
- Placida Widening – Pre-suit offers will be sent during the month of March.
- Environmental Lands Acquisition Program – We are working with staff from Natural Resources to seek appropriate sites for potential acquisitions using existing grant funds.
- Flamingo/Edgewater – A few months ago, we sent out offers and we are in the process of closing on several contracts. To date, we have a 76% voluntary acquisition rate for this project.
- Public Works, Administration, Community Services and Utilities – We continue to assist these departments and divisions in obtaining easements, title searches and researching land related issues.
- Murdock Village – Proposed Development by Main Stage Development – We are working with Administration, the Economic Development Office and the County Attorney's Office on this matter.
- Murdock Village - FDOT request for 3 Pond Sites – We are working with Growth Management staff to handle the request from FDOT.
- Surplus County Lands – We are planning a surplus property disposal action in early May of this year.
- CCU Lift Station Upgrades – The BCC approved a lot exchange to obtain a residential lot in West County needed for the CCU lift station upgrade program. We will close on the transaction shortly.
- Winchester South Road Project – Based on a request from our Engineering staff, we are working on acquiring an additional parcel needed for this road project. We have successfully concluded negotiations with the owner and will be closing on this transaction shortly.
- Parkside District – We continue to work with the CRA Manager to address acquisition opportunities in the Parkside CRA.
- Employee Health Clinic Lease – The lease termination notice for the current leased clinic space has been sent to the landlord and will be effective on March 31st, 2012. The clinic will be relocating to County owned space on Loveland Boulevard in the next few weeks.

- Fleet Maintenance Lease – The BCC has approved having the current operations remain in leased space for an additional 6 month term starting on May 1st. We are looking at long term options to address Fleet's needs.
- Support of Economic Development Activities – We are working with the EDO in support of a number of projects including the proposed access road over Airport lands to access the proposed Cheney Brothers distribution center.
- Sewer Expansion Project – Harborview Road – We are working with CCU staff on a proposed gravity sewer expansion from US 41 to Kings Highway along the north side of Harborview Road. Utility easements will have to be acquired for this project.
- Midway Project (Harbor to Kings Highway) – We have been approached by Engineering staff to secure an additional pond site required for this project. Also, we will be working on securing several Temporary Rights of Entry from affected property owners.
- Burnt Store Road Phase III – We are working with Engineering staff and have provided estimated right of way costs for this project.

Community Development

- Building Division:

The department issued 26 Single Family Permits which is down from the same time last year. However, the department issued nearly 10% more “other” type permits, which is a result of the large number of permit applications received prior to the change in building codes that occurred on March 15, 2011.

Over 300 more customers visited the department this year compared to March 2011, which again can be attributed to the building code changes.

Revenue was down from last year but the department is still showing a surplus of \$73,494 for the month, which is helping to reduce the year to date deficit of \$260,814. If this trend continues, the department should end up in a similar end of year situation as last year with a deficit from \$50,000 to \$100,000, which can be absorbed by the existing reserve balance.

The 2010 Florida Building Code came into effect on March 15, 2012. As previously mentioned, this created a large influx in permits in the days preceding the code change coupled with a large number of customers in a short period of time. On one day alone (March 14th 2012), the department received applications for 177 permits, nearly double the typical daily average, took in 21 single family homes (the average is 2 per day) and served 174 customers (average is 127). In addition, the main phone line received 215 calls. Despite this volume, the average wait time in the lobby was 20 minutes and the longest wait time on the phones was only 4 minutes.

There is still much discussion surrounding some of the new aspects of the 2010 Florida Building Code and Building Officials across the State are waiting for declaratory statements from the Florida Building Commission to provide further guidance. In order to help our contractors and customers, the Building Division will be hosting a 4 part series of workshops to discuss specific changes to the code. The workshops will be held throughout May (Building Safety Month) and will cover the changes to the wind speed and exposure, energy calculations, flood prevention codes and a general session to discuss other smaller changes.

Item	Total FY2011	Mar-11	Mar-12	FY11 YTD	FY12 YTD
Single Family Permits Issued	275	36	26	140	133
Multi Family Permits Issued	5	0	2	4	3
Commercial Permits Issued	35	4	1	28	9
All Other Permits Issued	14373	1370	1473	7125	6510
Customers Served	24354	2607	2936	12292	13670
Inspections	37925	3616	3320	23804	18237

Permitting Revenue	\$2,137,643	\$274,811	\$206,107	\$1,081,311	\$983,529
Permitting Expenditure	\$5,150,332	\$132,260	\$132,613	\$4,252,283	\$1,244,343
Licensing Revenue	\$788,760	\$50,882	\$47,399	\$380,753	\$428,289
Licensing Expenditure	\$1,562,727	\$99,475	\$118,160	\$874,771	\$885,590
Action Orders Initiated	1774	65	32	711	412
Code Cases Initiated	3366	65	362	1682	1665
CEB Cases Heard	503	55	95	257	327
Citations Issued \$ Amount	\$31,100	\$2,500	\$3,500	\$24,100	\$13,000
New Contractor Licenses Issued	60	0	0	56	2
Contractor Licenses Revoked	7	1	5	2	10

- Licensing and Code Enforcement:
 - Vacant Property Registration continues to see heavy activity with 99 new properties added in March alone. This represents \$14,850 in revenue to help fund Code Enforcement.
 - Both Code Enforcement and Licensing remain busy with 362 new code enforcement cases received and 32 licensing case. In addition, our Code Enforcement Board heard 95 code cases and our Licensing Board revoked 5 contractor licenses.
- Planning Division:
 - Parkside Revitalization Initiative
 - Parkside Weed and Seed Steering Committee met and began development of a program to promote citizen leadership in identifying opportunities and solutions improve public safety, property maintenance and to improve utilization of available human service programs within the district. Community Development's Planning section is working on preparation for public meetings to revise its land development regulations to create entitlements, incentives and to promote walkability, livability and revitalization of the district. With 50 years of successful community service, the Cultural Center of Port Charlotte's Board met to discuss development of a community vision for the Center's next 50 years. The Board thought it a worthy endeavor to review the future opportunities for the Center to ensure that the Center remains an integral and exciting community asset.
- Babcock Ranch:
 - The applicant is working on the draft revisions to the Babcock Ranch Overlay Zoning District.
 - On January 30, 2012, the Department received a notification from Babcock Property Holdings, LLC., to extend the phase, build-out and expiration dates in both the Babcock Ranch Master DRI and the Babcock Ranch Community Increment 1 DRI by eighteen weeks and six months per the Governor's Executive Orders. The resolution of build-out dates extension will be presented to the Board of County Commissioners on April 24, 2012.
- Murdock Village:
 - Staff is working on a revised vision for the area.
- Charlotte Harbor CRA:
 - The committee met on March 5, 2012. The committee discussed the architectural guidelines and any changes they may want to make. They will look at the guidelines closer but the only changes mentioned were the lighting requirements and the design requirements for sheds. A design manual to simplify and clarify the architectural guidelines was discussed. The Harborwalk is scheduled to begin construction by the end of this year. The site plan for Advance Auto Parts was discussed. The next meeting will be April 2, 2012.
- Manasota Sandpiper Key Community Advisory Committee:
 - The committee met on March 7th to consider one ARC project.
 - PVC fence, 1665 Gulf Blvd. The project was recommended for approval.

- Wayne Largent discussed with the committee a meeting he attended with Dan Quick, Shaun Cullinan and Derek Rooney regarding the process of integrating the Overlay into the new County code.
- The committee did not meet March 21st because there were no Architectural applications to review.
- Grove City Community Plan:
 - The committee met on Mar. 26, 2012. Dan Quick and Shaun Cullinan attended the meeting and assured the committee that prospective developers in the area defined by the architectural guidelines would be advised of the architectural guidelines and encouraged to meet with the committee before plans are finalized. The next meeting will be April 30, 2012.
- Little Gasparilla Island Community Plan:
 - The committee did not have a quorum to meet on Mar. 9, 2012. Paul Holmes will be reappointed at the BCC meeting on March 13, 2012. One vacancy still exists. The next meeting will be April 7, 2012 on the island.
- School Concurrency:
 - The changes to the City/County/School Board Interlocal Agreement have been reviewed by staff of each agency. The annual Joint City, County, School Board Workshop is scheduled for 4/30/12, at 2 pm, in Room #119.
- Comprehensive Plan Evaluation and Appraisal Report (EAR):
 - Staff continues to work on EAR-based plan amendments.
- Transportation Planning:
 - The following transportation planning and traffic engineering related issues were reviewed to assist the Planning and Engineering staff during the month of March 2012:
 - Bicycle and Pedestrian Master Plan: During the month of March, draft plan priorities has been presented to the MPO's Bicycle Pedestrian Committee and waiting for the Rotonda West Community's meeting in May 2012 to present the West county priorities before finalizing the plan.
 - Site Plans, Zoning Exceptions and Traffic Study Reviews: The following site plans and traffic/transportation meetings/studies were attended/reviewed during the month of March for all potential issues from the transportation perspective:
 - DRC-P-12-03 – Morningstar Child Care
 - DRC-F-12-01– Advance Auto parts – Port Charlotte
 - DRC-P-12-04 – Unicorn Apartments
- Monthly Meetings and Special Meetings/ Conferences: The following meetings and conferences were attended during this month:
 - FDOTY– County – MPO Coordination meeting
 - Parkside CRA- Transportation infrastructure plan discussions
 - US 41 @ Cochran and Harbor Blvd, Project Status meeting with FDOT, County and Consultant staff
 - Rotonda West Community – Bike Ped Plan Priorities Meeting
 - BAC Meeting at Cultural Center
 - Downtown Mobility Plan – Fort Myers – Project Update Meeting
 - Murdock Village Game Plan – Transportation infrastructure plan development discussions
- Site Plan Approval:
 - 4 petitions were received for review in March
 - 2 preliminary – both approved
 - 1 final - approved
 - 1 Project Conference (no decision – just comments)
- Board of Zoning Appeals:
 - Petition #VAR-12-001: A request by Harry Taylor, agent for Pines at Sandalhaven P.O.A., for two variances; one to reduce the required 25' front yard setback by 23.45' to allow a 1.55' front yard setback; and another to reduce the required 15' street side yard setback by 14.13' to allow a 0.87' street side yard setback for a pavilion, in a Mobile Home Conventional (MHC) zoning district, located at 9101 Pinehaven Way, Englewood, was APPROVED by a vote of 5-0.

- Petition #SE-12-002: A request by Rusty Simmons for a Special Exception to allow an outdoor boat storage yard, in a Residential Single-family-3.5 (RSF-3.5) zoning district, located at 10331, 10341 and 10351 Placida Road, Placida, was DENIED by a vote of 5-0.
- Petition #SE-12-003: A request by James Herston, agent for Lisa Lombardo, for a Special Exception to allow a home occupation, consisting of a nail salon, in a Residential Single-family-3.5 (RSF-3.5) zoning district, located at 680 Skylark Lane, Port Charlotte, was APPROVED by a vote of 5-0.
- Petition #SE-12-004: A request by Kelly Klaubert, agent for Horses for a Cure, Inc., for a Special Exception to allow a private recreational facility, consisting of riding stables, in an Agriculture General (AG) zoning district, located at 31600 and 31680 Bermont Road, Punta Gorda, was APPROVED by a vote of 5-0.
- Petition #SE-12-005: A request by Julian Wright for a Special Exception to allow a mobile home to be used as a residence, in an Agriculture General (AG) zoning district, located at 3780 SR 31 (State Route 31), Punta Gorda, was APPROVED by a vote of 5-0.
- Planning and Zoning Board:
 - On March 12, the following petitions were heard:
 - PA-12-01-03 : A Small Scale Plan Amendment to change Charlotte County FLUM Series Map #1: 2030 Future Land Use, from Preservation (PR) to Parks and Recreation (PKR); for property located north of the Charlotte County Gulf Cove Sewer Plant, southwest of the Myakka River, and east of C.R. 771, in the Port Charlotte area; containing 7.09± acres; Commission District IV; Petition No. PA-12-01-03; Applicant: Charlotte County Board of County Commissioners; providing an effective date.
 - Board Recommendation: *Approval*
 - Z-11-12-28: Amending the Charlotte County Zoning Atlas from Residential Multi-family Tourist (RMF-T) and Residential Multi-family 10 (RMF-10) to Environmentally Sensitive (ES), for property located north and east of the Gulf of Mexico and of Little Gasparilla Island, and southwest of Placida Road (C.R. 775), in the Placida area; containing a total of 239.04± acres; Commission District III; Petition No. Z-11-12-28; Applicant: Charlotte County Board of County Commissioners; providing an effective date.
 - Board Recommendation: *Approval*
 - Z-11-12-27: Amending the Charlotte County Zoning Atlas from Commercial General (CG), Office, Medical and Institutional (OMI) and Commercial Tourist (CT) to Environmentally Sensitive (ES), for property located southeast of Oakland Hills Road, northwest of the State-owned environmentally sensitive lands and east of Annapolis Lane, in the Rotonda area; containing 16.68± acres; Commission District III; Petition No. Z-11-12-27; Applicant: Charlotte County Board of County Commissioners; providing an effective date.
 - Board Recommendation: *Approval*
 - Z-11-12-24: Amending the Charlotte County Zoning Atlas from Agriculture Estates (AE) and Residential Multi-family 5 (RMF-5) to Environmentally Sensitive (ES), for property located northwest of San Casa Drive, south of S McCall Road (S.R. 776) and east of Oyster Creek Drive, in the Englewood area; containing 106.97± acres; Commission District III; Petition No. Z-11-12-24; Applicant: Charlotte County Board of County Commissioners; providing an effective date.
 - Board Recommendation: *Approval*
 - Z-11-12-25: Amending the Charlotte County Zoning Atlas from Residential Single-family 3.5 (RSF-3.5) to Environmentally Sensitive (ES), for property located northeast of Palm Island, south of Stump Pass Beach State Park and west of Lemon Bay, on a bridgeless barrier island in the West County area; containing 35.04± acres; Commission District III; Petition No. Z-11-12-25; Applicant: Charlotte County Board of County Commissioners; providing an effective date.
 - Board Recommendation: *Approval*
 - Z-11-12-26: Amending the Charlotte County Zoning Atlas from Residential Single-family 3.5 (RSF-3.5) to Environmentally Sensitive (ES), for property located north of Carbon Avenue, south of Joppa Avenue, east of Flamingo Waterway and west of Flamingo Boulevard, in the Port

Charlotte area; containing 28.63± acres; Commission District IV; Petition No. Z-11-12-26; Applicant: Charlotte County Board of County Commissioners; providing an effective date.

- Board Recommendation: *Approval*

- Z-12-01-01: Amending the Charlotte County Zoning Atlas from Planned Development (PD) to Commercial General (CG), for property located northeast of Hayward Avenue, southwest of Hollis Avenue, east of Railroad Avenue and west of El Jobean Road, in the Port Charlotte area; containing 0.31± acres; Commission District IV; Petition No. Z-12-01-01; Applicant: Charlotte County Board of County Commissioners; providing an effective date.

Board Recommendation: *Approval*

- Board of County Commissioners Land Use

- On March 13, the following petition was heard:

- SVAR-2011-001: A Subdivision Variance to Section 3-7-105(e) of the Charlotte County Subdivision Regulations, requesting to allow a Land Split that would otherwise be denied for lack of road frontage. The subject property consists of 2.5 acres, more or less, and is located south of Leatherwood Circle, north of Roanoke Circle, east of Wheeler Place, and west of I-75, in Section 27, Township 41 South, Range 23 East, in Commission District II. Applicants Gary and Roxana Sloan.

- Board Decision: Table the motion until a reasonable settlement has been reached between the applicant and staff.

- The Engineering Division:

- Construction Projects in Design or Negotiation

- Burnt Store Road Widening Project Phase 3 - The Board of County Commissioners chose design option 2 - increase to 6 lanes with standard lighting.
- Charlotte Harbor Gateway Harbor Walk - Request to advance funds being submitted to the Board of County Commissioners March 27, 2012.
- Cheney Brothers Site Roadway Improvements - The grant that funded the project had language that needed to be modified. These changes are being made and the project should get underway in the late summer or early fall of 2012.
- CR 771 (Gasparilla Road) Widening – Staff members are currently negotiating Scope and Services with Johnson Engineering.
- Edgewater Drive Widening Phase II - Design is at 95%.
- Midway Boulevard Phase II - Charlotte County BOCC has approved the change order to Giffels-Webster Engineering's contract to complete the final design of Midway Boulevard from Scotten Street to Kings Highway. The original 30% plans will be updated to meet the most current standards and design should be completed within 15 months.
- Piper Road South Widening Project – The Florida Department of Transportation (FDOT) returned the modified Joint Project Agreement (JPA) and it is being processed with a change order for review/approval by the Board of County Commissioners. Once this process takes place construction will begin.
- Sales Tax Year One (Florida Street) Sidewalks – The project is currently advertised and the following timeline is in place:
- Pre-bid conference: 11:00 a.m. (Est), April 12, 2012 Administration Complex, Building B, Room 106B.
- Bid opening: 2:00 p.m. (Est.), May 2, 2012 Purchasing Division Conference Room. This project is funded by the Sales Tax. This is the final project to be constructed under the "Year 1 Design".
 - Sales Tax Year Two (Beacon Drive) Sidewalks - We recently received a SWFWMD exemption for this project. Construction is anticipated to begin in May or June 2012.
 - Sales Tax Year Two (Cape Haze) Sidewalks - We are currently at 90% plans review and are making design modifications to include utility elements that were originally part of the Placida Road project. We received a SWFWMD exemption for this project.
 - Sales Tax Year Two (Capricorn) Sidewalks - We received a SWFWMD exemption for this project.

- Sales Tax Year Two (Gulf Stream) Sidewalks - We met with the design engineer to move forward with a revised pedestrian bridge concept. We also received a SWFWMD exemption for this project. We are currently working with Charlotte County Utilities (CCU) to include improvements to water facilities on this project. CCU is in the process of developing improvement plans.
- Sales Tax Year Two (Sheehan) Sidewalks - We received a SWFWMD exemption for this project. We are working with Charlotte County Utilities so that improvements to their facilities can be included in the plans for this project. Construction is anticipated to begin in May or June 2012.
- Sales Tax Year Three (Aaron) Sidewalks - We are expecting 60% plans soon. This sidewalk is within the Parkside project limits and will serve as one of many elements to the overall improvements to the area.
- Sales Tax Year Three (Bayshore) Sidewalks - We are currently at 60% design. We received a permit exemption from SWFWMD on March 27, 2012.
- Sales Tax Year Three (CR 74) Sidewalks – We received the 60% plans for this sidewalk and are preparing our comments for the design engineer.
- Sales Tax Year Three (Deep Creek) Sidewalks – We received the 60% plans and are preparing comments for the design engineer.
- Sales Tax Year Three (Ellicott) Sidewalks – We are scheduling a meeting with the design engineer to discuss lowering construction cost by reducing the sidewalk width.
- Sales Tax Year Three (Harbor) Sidewalks – Funding was approved to install pedestrian signalization at the intersection of Peachland Boulevard and Harbor Boulevard in conjunction with this sidewalk project.
- Sales Tax Year Three (Oceanspray) Sidewalks – This sidewalk is in the preliminary phases of design. We should receive 30% plans soon.
- Sales Tax Year Three (Rio De Janeiro) Sidewalks – We received 30% plans and returned comments to the engineer. We should receive 60% plans soon.
- Sales Tax Year Three (Riverside) Sidewalks – This project is in the preliminary design phase and will have to overcome several challenges including limited right of way and acquiring permission from FDOT to cross under the I-75 overpass. We are currently working with the Real Estate Services Department to begin looking at property needs.
- Sales Tax Year Three (Sandhill) Sidewalks – We received 60% plans and returned our comments to the design engineer. The design engineer collected data from the Peace River Water Authority Interconnect Project to incorporate the work being carried out under that project into the Sandhill Boulevard sidewalk design.
- Sales Tax Year Three (Sunnybrook) Sidewalks - We returned 30% plans comments to the design engineer. The design engineer requested and received CAD files from the Gulfstream Sidewalk project to incorporate those design elements into the Sunnybrook Sidewalk design.
- Sales Tax Year Three MSBU (Rotonda E) Sidewalks – This project is in the preliminary design phase and we should be receiving 30% plans soon.
- Sales Tax Year Three MSBU (Rotonda N) Sidewalks – We recently completed a 60% plans review. We may be changing some elements of the design to accommodate a new community plan. This should not delay the project which has an estimated construction start date in late 2012.
- Sales Tax Year Three MSBU (Rotonda W) Sidewalks – This sidewalk is in the early phases of design and should be at 30% plans soon.
- Winchester and Flamingo Signalization – We are in negotiations with a Construction Management at Risk firm.
- Winchester Corridor Phase 3 Design – The Winchester public meeting was held March 28th at the Tringali Community Center (Unit 1) from 5:30 to 8:30 pm. It was moderately attended by approximately 45-55 people. Most of the questions related to access points but there were inquiries regarding dust abatement to possible water running from the

project. Explanations were provided about how the water from the project is captured and treated. Business cards were provided to the public. Anyone wanting additional information will be added to a mailing list to receive a newsletter which will provide residents with project updates once the project gets underway. A coordination meeting is planned next month to ensure there are no utility conflicts. We are responding to requests for additional information from the Army Corps of Engineers and SWFWMD.

- Winchester Corridor Phase 3, Roadway Construction - The design and permitting of the roadway is scheduled to be complete in August 2011. This portion of construction will not be completed until after July 2012, in order to receive funding from FDOT.
- Construction Projects under Construction
 - Bermont Road Safety Improvements - Better Roads is currently installing 4'-wide paved shoulders from US 17 heading east approximately 2.2 miles. All the new shoulders should be completed and paved by the end of 4/6/2012. Approximately 27 miles have been completed to date. This project is at 88% completion.
 - Burnt Store Road Widening Project Phase 1 - Paving operations continue with periodic, temporary lane closures from 3/19/12 - 4/1/2012.
 - *PSA issued 3/15/12 - Due to on-going construction activity, lane closures will be in place beginning on Monday, March 19, 2012 and will be on-going for approximately 2 weeks. The locations are as follows: One lane southbound US 41 approaching Burnt Store Road will be closed on Monday, March 19, 2012, from approximately 8:00 a.m. to 5:00 p.m. Acline Road will be closed while paving operations are occurring for a few daytime hours on either Wednesday, March 21, 2012 or Thursday, March 22, 2012. Nightly lane closures of both northbound and southbound lanes of US 41 will begin on Monday, March 26, 2012 and will run through the remainder of the week. The lanes will be closed at approximately 9:00 p.m. and will re-open to traffic each morning at approximately 5:00 a.m. The traveling public is urged to exhibit caution throughout the construction area.*
 - Elkcum Waterway Bridge Replacements - The bridge deck has been poured. The US 41 Access Road Bridges over the Elkcum Waterway are being replaced as part of the County stimulus program.
 - Harborview Road Bridge over DeSoto Canal - We have the signed temporary construction easement from the School Board and the Church. Design is progressing and we should have 30% plans by the end of April.
 - *PSA issued 4/2/2012, expires 5/2/2012 - Harbor Heights, FL – Charlotte County has contracted with the firm of Charlotte Engineering and Surveying, Inc. to design a bridge replacement for the existing bridge on Harborview Road and DeSoto Canal. An informal public meeting is scheduled for April 11, 2012 at the Deep Creek Elementary School located at 26900 Harborview Road, Punta Gorda, FL 33980 to provide the public with an opportunity to view the design and to offer comments. The public is welcome to stop by between the hours of 5:00 p.m. and 7:00 p.m.*
 - Melbourne Bridge Replacement - The Bridge is open to traffic, however pedestrian sidewalks may be closed periodically as maintenance crews finish work. Dedication scheduled May 1, 2012.
 - *PSA issued 3/14/12 and expires 4/15/12 - The Melbourne Bridge will be open to traffic starting Friday evening, March 16th, at 6:00 p.m. There is still some minor work to be done, so construction workers may be present. Motorists are advised to exercise caution. Additionally, sidewalks on one side of the bridge may be closed periodically. Pedestrians are also advised to exercise caution.*
 - Rampart Boulevard Improvement Project – Phase 1 - AROX Construction is currently preparing the roadway sub-base and base in preparation for paving next week. The contractor has completed the concrete curb and gutter and is currently placing concrete sidewalk. The week of April 2nd, a crew will be installing the foundations for the new signal system at all four corners of Rampart and Kings Hwy. Construction is 84% complete. Phase 2 - 90% plans review is in progress.

- *PSA issued 3/27/2012, expires 4/9/2012 - Rampart Boulevard and Kings Highway Intersection: In conjunction with the Rampart Boulevard Improvement Project, the contractor will be installing Mast Arm Foundations at each corner of the intersection of Rampart Boulevard and Kings Highway for the new signal system. This construction might cause some traffic congestion in this location beginning April 2nd and continuing through April 9th. Motorists and pedestrians should expect delays and are encouraged to exercise caution throughout the work area.*
- Drainage Projects
 - National Pollution Discharge Elimination System - The purpose of this project is to reduce adverse impacts to water quality and aquatic habitat by instituting the use of controls on unregulated sources of stormwater runoff into Charlotte Harbor. Minimum project requirements are public education and outreach, public participation/involvement, construction site runoff control, and pollution prevention. The permit includes coordination with the Charlotte County School Board, Airport Authority, Florida Department of Transportation, and City of Punta Gorda. The annual report and re-application for the next cycle are due July 23, 2012. The annual report is in progress.
 - Desoto Ditch Vegetation Clearing – Project is 100% complete. Substantial completion was March 1, 2012. Contractor has addressed punch list items. Post Bathometric Survey received February 27, 2012. A consultant will be selected to review the side slope erosion issue.
 - Elmira/Pompano Waterway Structure - The 60% Plans are due in April.
 - GPC Water Control Structures – Overall contract is 70% complete. DOR 4.22 is 69% complete and MOR 4.42 is 72% complete.
- *PSA issued 11/9/11- Peachland Boulevard--between Hinton Street and Dorchester Street and between Yorkshire Street and Kensington Street--will be closed to through traffic beginning on November 21, 2011, and continuing through May 19, 2012. A detour will be set up to guide motorists around both work zones. This closure is necessary to allow Zep Construction, Inc., to construct new box culverts within the Dorchester and Morningstar Waterways, as part of an overall plan to upgrade stormwater infrastructure. Motorists are encouraged to utilize alternate routes and exercise caution throughout the construction area.*
 - Rotonda West Drainage Study – The item went before the Board on January 10, at which time they approved the start of negotiations with the top-ranked firm, Banks Engineering. Contract has been executed. Internal kick off meeting is scheduled for April 4.
 - Sunshine Lake Water Quality Study – A public meeting was held February 16, 2012 at the Team Port Charlotte meeting at the Cultural Center. The draft report will be presented during the Mid County Stormwater Utility Advisory meeting on April 11, 2012.
 - US 41 Storm Structures – This project includes adding culverts under U.S. 41 at Elkcam Waterway, Fordham Waterway and Pompano Waterway. The 60% plans are due April. This project is Phase 2 of the Midway CIP improvements. Funding for construction is provided by the Sales Tax revenue. Funding for design is provided by the Mid County Stormwater MSBU.
 - 2010 Greater Port Charlotte Water Control Structures Design - 100% Construction plans for DOR 4.75, MOR 5.08, and HAV 4.33 are complete. Pre-bid meeting is scheduled April 19, 2012 and the bid package is available on the Purchasing Bids website. SUN 3.65 is at 90% design, FOR 5.11 and NIA 5.72 is at 60% design. Overall, the design/permitting contract is 40% complete. The structures will be bid in 2 groups. 1st group built will be DOR 4.75, MOR 5.08, and HAV 4.33. 2nd group to be built is SUN 3.65, NIA 5.72, and FOR 5.11.
 - Tom Adam's Bridge – Phase 2 of the Tom Adams Bridge Rehabilitation will replace the tender house, electrical, and mechanical equipment. The proposed tender house will provide visibility of traffic and pedestrians approaching the structure when the bridge is being opened or closed. Currently, the bridge tender's view is obstructed.
 - Three Lakes Project / Lake 1 Excavation - The excavation of Lake 1 (Collingswood Lake), which is part of the Three Lakes Drainage Basin, will satisfy the stormwater management

needs for a 54-acre residential neighborhood. The lake is on Collingswood Boulevard at Quincy Avenue. Lake 1 is approximately seven acres and will be excavated at no cost to Charlotte County. Lake 1 is 93% complete, however the project is currently on hold.

- Dredging Projects
 - Pirate Harbor Rock Removal – The scope of work is being finalized and then the project will go out for bid.
 - Northwest Port Charlotte Access Channels - Waiting for Board approval to proceed.
- Paving Projects
 - 2012 Countywide Paving Program - The Contractor has started the paving operation in Town Estates. The restoration is ongoing in PGNU, and the punch list has been given to the Contractor for Tropical Gulf Acres.
 - 2012 North County Paving Program - We are anticipating Board approval on March 27, 2012. Upon Board approval, the preconstruction conference will be scheduled to get the contract underway.
 - 2012 West County Paving Program - The Contract has been sent to the Finance Department for processing and will be forwarded to the Purchasing Department for competitive bid.

Community Services

- Administrative staff answered and fielded 686 telephone calls, 28 web emails; processed 4 citizens concerns, 28 accident and 6 incident reports, 4 damaged and missing item reports; distributed 13 press releases,
- Supported 4 Advisory Boards
- Distributed 3,045 Marketing and Graphics pieces; completed update of Facilities, Activities, and Program Guide
- Continued to work with Hobie Cat rental vendor for Port Charlotte Beach.
- Attended BMX USA meeting with Charlotte BMX and Community Leaders.
- Finalized locations for placement of Pepsi Dream Machine recycling machines at Englewood Beach, North Charlotte Regional Park, and Harold Avenue Park.
- Began working on mobile website with mapping technology for environmental parks.
- Attended BPAC meeting to discuss Cape Haze Pioneer Trail Phase III opening.
- Worked with Relay for Life to hold bike a thon on Cape Haze Pioneer Trail.
- Promoted Community Services events on Golden Hippo radio show on WCCF.
- Met with neighbor at Port Charlotte Beach regarding concerns.
- Completed Oyster Creek Waterfront Trail grant closeout.
- Completed benchmark study of aquatic operations for Parks and Recreation Advisory Board
- Completed negotiations for parking meter system; installation mid-May.
- Continued working with promoter for September "Pirate Invasion" event at Englewood Beach
- Facebook Reach – 318 monthly users, 222 daily content users.
- Charlotte Sports Park

The recorded attendance for the 2012 Spring Training Season with the Tampa Bay Rays was as follows:

3/4 - 4575 (Minnesota Twins)
3/5 - 2896 (Baltimore Orioles)
3/6 - 3244 (Minnesota Twins)
3/8 – 5540 (Detroit Tigers)
3/9 – 3428 (Baltimore Orioles)
3/11 – 4606 (Pittsburgh Pirates)
3/12 – 4256 (Minnesota Twins)
3/14 – 4558 (Miami Marlins)
3/15 – 5724 (Philadelphia Phillies)
3/18 – 6975 (Boston Red Sox)

3/21 – 6214 (New York Yankees)
3/23 – 5345 (Toronto Blue Jays)
3/25 – 4626 (Miami Marlins)
3/28 – 5115 (Pittsburgh Pirates)
3/31 – 5956 (Boston Red Sox)
Total 73,058

Note: The above figures have not yet been confirmed via the MLB audit (which is why we have not yet submitted any numbers for total attendance).

*The estimated attendance at the facility for the Minor League Games was 1,460 spectators.

- Recreation Division:

- The four Charlotte County Recreation Centers and two Charlotte County Skate Parks were open a combined 1350 hours and served over 12,900 patrons (paid and nonpaid). There were Fitness, Instructional, Youth Leagues and Arts & dance programs held at each facility. Registration for classes and leagues totaled 4636 with 8095 touches combined. Recreation facilities were rented 39 times achieving a rental attendance total of 2875 people.

- Aquatics Section:

- Port Charlotte Beach Pool
- 1195 paid admissions
- 157 pass holder visits
- 377 Water Aerobics participants
- Staff spent 21 hours performing facility maintenance
- Staff spent 23 hours training Lifeguard skills such as conditioning swimming, CPR/AED, First Aid and Administering Emergency Oxygen.
- Aquatic Coordinator did a guest appearance on Clear Channel Radio 3-15-12
- Tropical Sunset Cocktail Party. Tickets have been sold to date.

- Oyster Creek Regional Park Pool:

- 1107 paid admissions
- 517 pass holder visits
- 417 Water Exercise class participants
- Charlotte County Blue Fins Swim Team practiced 5 days per week, resulting in approximately 450 “splashes”.
- Aquatic Staff spent an estimated 50 hours performing facility maintenance.
- Aquatic Staff spent an estimated 45 hours training Lifeguard skills such as conditioning swimming, First Aid CPR/AED and Administering Emergency Oxygen.

- South County Regional Park Pool:

- 784 paid admissions
- 467 pass holder visits
- 114 Water Aerobics participants
- Charlotte County Blue Fins held 9 swim practices per week, resulting in approximately 945 “splashes”.
- Aquatic staff spent an estimated 65 hours performing facility maintenance.
- Aquatic staff spent an estimated 45 hours training Lifeguard skills such as conditioning swimming, CPR/AED, First Aid and Administering Emergency Oxygen.
- Senior Games swim competition held 3-5-12.
- Aquatic Supervisor did guest appearance on Clear Channel Radio 3-15-12 to promote Aquatics programs and the Tri-Charlotte County Triathlon.
- Continued working on April Pool’s Day 2012
- Continued working with the Charlotte County YMCA planning a triathlon to take place April 1, 2012.
- Aquatic Supervisor met with area coordinator to plan Special Olympics swim season.

- Athletic Section:

- Charlotte County athletic leagues and Special Events used County facilities approximately 4,296 hours in the month of March. An estimated 5,215 athletic participants visited County facilities an

estimated 34,254 times with 55,156 spectator/volunteer visits for a combined total of 89,410 visits associated with athletic activities. Activities included Adult Softball, Adult Football, Adult Cricket, Adult Tennis, Youth Football, Youth Soccer, Youth Cheerleading, Youth Baseball, Youth Swimming, Horsemanship, and Remote Control clubs. In addition, the Snowbird Classic College Baseball tournament continued and the Charlotte County "Fit for Life" Senior Games were presented this month.

- Extension Services:

- Meetings:

- Ambassador Training – February 8th – Library am – Twenty-eight (28) participants
 - All-Staff Meeting – February 10th – 7:30 am – Library
 - Friends for Extension Special Meeting – 10:30 am – February 14th
 - County Extension Director Monthly PolyCom Meeting – 1 to 3 pm – February 27th
 - Extension Staff Meeting – February 28th – 3 pm

- Other Programming:

- Director assisted with Youth Poultry Skilathon – State Fair – 12 noon – 4 pm – February 18th
 - All staff completed the County Sexual Harassment Training by the deadline – February 29th.

Website Hits: 94,800 - Summary - charlotte.ifas.ufl.edu

Facebook® Page - Charlotte County Extension data: 156 monthly active users

- Sea Grant:

- Publications:

- Staugler, E.A. 2012. "Assorted Updates from Sea Grant". Water LIFE Magazine. February 2012, Page 9. (circulation 30,000)

- Websites:

- Anderson, C., K. O'Keefe and E. Staugler. 2012. "A Boating and Angling Guide to Charlotte Harbor" http://ocean.floridamarine.org/boating_guides/charlotte_harbor/index.html

- Field Work:

- 2/13 – Volunteers conducted monthly bay scallop recruitment monitoring in Gasparilla Sound and Lemon Bay
 - 2/15 – Cage gardening volunteers conducted monthly monitoring of bay scallops hung in cages in Gasparilla Sound and Lemon Bay
 - 2/23 – Fisheries sampling with FWC-FWRI in Peace River

- Outreach Programs:

- 2/3, & 10 – Taught Florida Master Naturalist Class – Coastal Systems module, including classroom instruction and field trip learning experiences. Sixteen students completed the course and were certified as Florida Master Naturalists on February 10th.
 - 2/2 – Guest speaker for Charlotte County Beaches and Shores Advisory Committee
 - 2/15 – Co-taught (w/ Lee Co. Sea Grant agent) at Sea Grant workshop on Fisheries Regulations, Lionfish Invasion and Shellfish Harvesting Rules for Lee County Marine Law Enforcement Task Force

- Site Visits:

2/25 – Courtesy visit to Cape Haze Marina

- University Governance:

2/20 & 2/21 – Organized and facilitated Florida Sea Grant Boating and Waterways Work Action Group meeting in Clearwater Beach

- Meetings:

2/8 – Charlotte Harbor NEP Technical Advisory Committee meeting in Englewood – TAC Chair

2/9 – Attended MAC meeting

- 4-H Youth Development:

- One hundred seven (107) 4-H members participated in the Charlotte County Fair exhibiting market and breeding stock cattle, swine, rabbits, chickens, and/or covies. Thirty-five still exhibits represented the healthy lifestyles, forestry, marine ecology, dog care, horse and horticulture projects.

- Twenty-seven (37) 4-H members competed in the Charlotte County 4-H Horse Show. All qualified to advance on to the District 4-H Horse Show in May.
- Thirteen (13) youth have begun a horticulture project at East Elementary School. The third and fourth grade students started watermelon seeds in starter pots and have now planted 145 watermelon seedlings in the new garden. The garden preparation, fencing and watering system were made possible with donations from local businesses and private citizens.
- Horticulture:
 - Programming:
 - Landscape Gardening Series – February 3rd – “Flowering Trees and Shrubs” by Stephen Brown, Lee County Extension Director/Horticulture Agent -Event Center. One-hundred and nine (109) participants.
 - Landscape Gardening Series – “Poisonous Plants” February 10th – Donna Worthley, Master Gardener- Event Center Thirty-six (36) participants
 - Landscape Gardening Series — “Turfgrass 101”- February 17th – Ralph Mitchell – 9:30 to 11:30 am 9:30 to 11:30 am - Event Center – sixty-three (63) participants
 - Mapleleaf Garden Club – February 11th – 9:00 am – Overview of Extension for 55 attendees
 - Tropical Vegetables – Gene McAvoy, Multi-County Vegetable Agent – S. County Regional Park, 670 Cooper Street, Punta Gorda – 6 pm – February 13th. Twenty-four (24) participants
 - GI-BMP Training – 8 am to 3 pm – February 23rd - Green Industries Best Management Practices (BMP) Training in regards to the Fertilizer Ordinance at the East Port Environmental Campus on February 23rd. Thirteen (13) participants increased their understanding of the local County Ordinance, as well as Turf, Irrigation, Landscape and Pesticide BMP's. After taking an end-of-class exam and receiving a 75% or higher score, each participant receives a Certificate of Completion showing that they are in compliance to commercially apply fertilizer in Charlotte County.
 - Special Meeting/Outreach:
 - Guest host with Master Gardener Radio Program_ WCCF – 1580 - 10 – 11:00 am – February 28th
 - Site Visit: 1500 Park Beach Circle, PG – Bougainvillea problem
 - Master Gardener Training Class 2012 Interviews – February 6th and 7th
 - Discovery Garden Meeting – February 15th – 10 am
 - Florida Yards and Neighborhoods Outreach:
 - Feb. 9 – FYN yard recognition
 - Feb. 10 – Rain barrel presentation to homeschool group with CCU – 12 attendees
 - Feb. 11 – FFL booth at CHNEP Florida-Friendly workshop in Arcadia – 120 attendees
 - Feb. 21 – Rain barrel presentation at PGICA plant clinic – 20 attendees
 - Charlotte Sun Newspaper Articles:
 - Potential Readership:
 - Charlotte Sun Herald – Average Circulation - 44,028
 - Charlotte Sun-Herald Newspaper Articles Website: An average of 25,000 hits per day
 - Newspaper Article – “A native Florida cockroach – the Florida woods cockroach” – February 6th
 - Newspaper Article - “The humble bumble” – February 13th
 - Newspaper Article - “What’s flowering now?” – February 20th
 - Newspaper Article – “Tiny, but terrible - chilli thrips” – February 27th
 - Libraries and History:
 - Library had 110 programs with an attendance of 1,774
 - Circulation for the month of March was 79,761
 - 61,870 patrons came into the library, out of that 30,360 came into Mid County Regional Library alone.
 - 132 volunteers contributed 1,231 hours of their time in March
 - Youth Services was selected to offer Summer Training workshops to Librarians from all over the State, many of them had never visited our beautiful County.

- Partner programs with Sarasota County – Lemon Bay Fest and Dearborn Street Book Festival – had attendance of 1,540 combined.
- Over 600 local students participated at the *Language of the Fan* program offered through the educational programs of the Charlotte County Historical Center. With the assistance of 3 trained docents, the students learned how women communicated in the 1880s using just their fans. Students also enjoyed creating their own fans to take as souvenirs.
- Approximately 350 students also enjoyed learning period dance with the Historical Center docents & listening to the music of Falling Branch Harmonies. After, they churned butter & sampled this delectable treat at the butter churning booth.
- Florida's Civil War Voices is a unique living history interpretation marking the 150th anniversary of a watershed period in U.S. history-the American Civil War. This free event was held at the Mid County Regional Library.
- A meeting was held of all History involved organizations to meet as one unit to discuss any historical topic at Port Charlotte Beach.
- Florida Civil War Voices enactment was presented at Mid County Regional Library to hear “first-hand” some conversations on the Civil War by those who were there.

Facilities, Construction and Management

Projects:

- San Domingo Park Phase 1: The South Gulf Cove Beautification Committee approved the bid amount. The project is scheduled on April 10th meeting for Board of County Commissioners approval.
- Bay Heights Boat Ramp: The concept design was presented to the County Zoning. The design team will take suggestions from the meeting and incorporate into the concept design. The design development phase was started.
- Cattle Dock Road Boat Ramp: The Future Land Use map change is scheduled for April 17th for BoCC approval.
- South County Regional Park Soccer Concession Stand: The county storm water permit is in review. The fire hydrant flow test was completed with engineers evaluating results. The design development phase has started.
- Bayshore Restroom: The Building Permit has been applied for.
- Historical Center: The initial contract negotiation meeting with the Architect, BSSW, has been held.
- Transit: The purchase order has been issued to ABS to complete the environmental study required for the grant.
- Family Service Center: The low bidder for the lighting project is Solo Electric and the contract with Solo has been signed. The materials have been ordered.
- Employee Health Center: The medical staff moved into the center and is now operational.
- Operations:
 - Energy Efficiency Program: The solar PV system at Fire Station 12 will be completed by March 30th. The fire station solar hot water projects are installed and punch list items have been addressed. Assessment of boat ramps for solar lighting projects is in process. EnergyCAP implementation is nearing completion.
- Repair and Maintenance:
 - Cookie House Restoration: This March restoration of the doors and windows are under way. The new gable ends have been completed.
 - Department Relocations: Facilities moved and assisted Public Works Engineering from 7000 Florida Street to their new location at the South County Annex. We also moved and assisted Human Services and the Employee Health Clinic to their new location on Loveland Blvd.

Human Resources

- Employee & Labor Relations:
 - IUPAT negotiation meetings

- IAFF contract negotiation meetings
- Employee related issues
- Discussions regarding upcoming Reduction in Force (211)
- Facilitate New Hire Orientation
- Continue NEOGOV Application System training
- Recruitment related activities and hiring processes
- Halogen e-Appraisal assistance
- Discipline related conversations and activities
- Monitor the community service program with Courts System
- FMLA Processing
- FMLA monthly report
- Interview participation
- Tasks associated with Employee of the Month
- Legal Discussions
- Miscellaneous advisement/investigations/coaching/development conversations
- Benefits Related:
 - Facilitated Orientations
 - Process Tuition Reimbursement Requests
 - Prepare orientation booklets
 - Provide Customer Service to employees
 - Produce Service Awards and letters to employees
 - Self- service assistance regarding on-line applications & Eden self-service system
- Learning & Organizational Development:
 - Halogen assistance for employees and Management
 - Monthly service awards
 - Tuition Reimbursement
 - Held Government Academy
 - Ambassador Program
 - Coordinate Project Management Training
 - Miscellaneous coaching/development conversations
 - Professional Development to include webinar, reviewing industry journals, etc.
 - Prepared FRS & ICMA Flyer and sent to all employees

Human Services

- Charlotte County Human Services' Transit Division has updated its Charlotte's website so that existing and potential new clients can now download the Transportation Disadvantaged and Medicaid transportation applications from the website. This new feature will enable clients to have immediate access to the applications for quicker approval time and will also save Transit staff time and postage fees.
- Charlotte County Human Services' Family Services Division has now established a new Low Income Home Energy Assistance Program outreach office site in Punta Gorda through a partnership with the Punta Gorda Housing Authority. Residents that reside in Punta Gorda may access this service on Wednesday mornings from 9 am- 12 noon. For more information and to make an appointment through Human Services please call 833-6500.
- Senior Services Case Management staff attended the Department of Elder Affairs' Monitoring and Quality Assurance Summit in Tallahassee. Presentations were made by several department staff. The statewide topics focused on best practices, data integrity, outcome measures and an update for interpretive guidelines.
- The Southwest Florida regional lead agencies providing case management services for seniors met to discuss the upcoming annual monitoring of shared subcontracted vendors for in-home services. Assignments and schedules were set and the uniform monitoring package was distributed for use. Monitoring of vendors will be completed by June 30, 2012.
- Human Services hosted the Public Pre-Application meeting conducted by the Florida Department of Economic Opportunity (DEO). The Department is seeking a public or non-

profit entity to be designated as an eligible provider agency to administer the U.S. Department of Energy sponsored Weatherization Assistance Program serving Charlotte County. The application package must be received by DEO no later than March 30, 2012.

- David Donohew, our Veteran Services Officer, assisted a veteran in an appeal and update to his VA Claim. The veteran has since been awarded 100% total & permanent disability back to March 2008. The amount of the retro-payment to which he was entitled was \$129,689.
- Transit received three new replacement busses that are currently being inspected by Fleet Management before going into service. These 3 new busses will be used in the operation of the Sunshine Ride program. Each bus has the capacity to hold 12 ambulatory passengers along with 4 wheelchair passengers or 18 ambulatory passengers and one wheelchair passenger.
- Our Family Services Division will release new Low Income Home Energy Program (LIHEAP) funds on April 2, 2012. This federally-funded Program provides electric assistance to qualified low-income residents through an annual home energy benefit. Clients seeking assistance through the LIHEAP program may apply at the Human Services Office (1050 Loveland Blvd.). Hours for walk-in client services are Monday – Friday from 8:00 am – 12:00 pm.
- David Rockow from the Veterans' Division presented a Post-Traumatic Stress Disorder (PTSD) class at the Crisis Intervention Team (CIT) training to Charlotte County Sheriff's Department & Punta Gorda City Law Enforcement Officers. There were 16 Officers in attendance.
- Housing staff has provided information and been following the events in the Chara House – Homeless Coalition & City of Punta Gordo zoning infraction.
- Housing staff has also prepared BCC agenda item for upcoming expiration of lease on the Stillwater Home in Port Charlotte. Item is on the agenda for April 10, 2012.
- The Center for Urban Transportation Research (CUTR) conducted for the Florida Department of Transportation (FDOT) an onsite Bus Safety & Security review of Charlotte County Transit. The purpose of the review was to determine compliance with provisions of Rule Chapter 14-90, F.A.C. Provisions include the development of and compliance with a System Safety Program Plan (SSPP) and Security Program Plan (SPP), performance of safety inspections of all operational buses, documentation of compliance with equipment and operation safety standards, and safety monitoring of covered contractors. Review findings are expected in April or May.
- The Transit division was also reviewed by the Charlotte Metropolitan Planning Organization (MPO) staff for the Commission of Transportation Disadvantaged (CTD) to assure that Transit is compliant as the acting Community Transportation Coordinator for the BCC. There were no compliance issues found. A recommendation was made to handout the Medicaid beneficiary handbook to all Medicaid recipients. A draft of the handbook is currently being reviewed by the CTD for approval prior to distribution
- Senior Services Case Managers and Case Aide attended a required client assessment tool refresher training that included a post-test. All staff received certification for passing the test.
- Senior Services Case Manager Supervisor participated in the Team Port Charlotte's Aging in Place committee meeting to discuss the preliminary results of the door-to-door survey conducted in March in the Parkside CRA. A total of 91 surveys were completed.
- Human Services staff met with representatives from American Eldercare and Sunshine State (Centene) at separate meetings regarding the future of long-term care/Medicaid for the elderly. While the future remains unclear if the proposed managed care system will be fully implemented, a preliminary meeting was held to express interest in remaining a vital component of the implementation process on behalf of the area seniors.
- Department Director participated in United Way Community Impact Panel process to recommend allocation of United Way funding to non-profit organizations.
- As a result of the recent consolidation and relocation to Loveland Blvd, Department staff began reviewing internal processes for efficiencies and standardization.

Public Safety

Animal Control - Nothing to report for the month

Emergency Management

- We started the month by scheduling interviews for those we had selected from the pool of applicants for the Mitigation Planner position that had been vacant since November. We conducted 15 in-person and telephone interviews total and were left with three viable candidates. Our first choice was not willing to accept the salary offer, but number 2 did. Christine Archer was selected and accepted the position.
- The latest CERT (Community Emergency Response Team) class began at the Port Charlotte United Methodist Church. Initially a group of more than 30, the class settled at 28 and six of the eight modules were delivered in March. The Director always presents Unit 1, which explains just what the course is about and why it's imperative for communities to offer such training to its residents.
- The Director made his annual visit to the South Manasota Key Property owners group. More than 40 were in attendance for the hour-long update on a variety of issues related to the upcoming hurricane season. Numerous questions were posed relative to the evacuation zone marker program and how it should be utilized by island dwellers.
- The Coordinator developed and conducted the table-top exercise in the EOC for the Board of Directors of the Florida International Airshow. For almost 90 minutes, a variety of questions and situations were presented to the group and they were asked to describe their response to each challenge.
- With severe weather season in full swing and the daily thunderstorms just weeks away, we joined with Sarasota County Emergency Management and the National weather Service from Tampa, to present SkyWarn Training at the Suncoast Auditorium at Englewood Community Hospital. More than 50 individuals from the two counties, including four Englewood firefighters, received the three-hour class from Dan Noah, the Warning and Coordination Meteorologist at the Ruskin Weather Office. All who completed the training received a field guide, certificate and card which included the 1-800 number they should call to report severe weather at any time.
- The Director joined representatives of the Southwest Florida regional Planning Council in-studio at WGPU-FM radio in Estero, to discuss the new storm surge model and evacuation study. Traffic constraints and behavioral matters were part of the conversation, along with the changes in the storm surge model from the previous version developed in the early 90s.
- Director attended a meeting of the local Salvation Army Advisory Council, of which he has been a member for nearly 25 years. Much of the group's focus has been on opening the new Thrift Store in Punta Gorda at the former Badcock Furniture site. The new store has proven to be a tremendous success in its first few weeks of operation, with the U.S. 41 frontage and greater display area being given much of the credit.
- The Emergency Management staff (Planner and Coordinator) was part of a network established at the airshow, allowing for the utilization of our Web EOC Program as a management tool during the two days of the event. All reports indicate that it was a great success and quite useful in tracking events during the record-setting attendance week-end.
- The Director attended the annual Firewise meeting at the Riverwood Community, addressing those in attendance on the importance of following through with the various steps required to make sure that wildfire is less of an issue. A number of displays were available to show residents the variety of materials that could be used as groundcover that will not easily burn and spread embers from a nearby fire.
- Director began the tour of elementary schools to visit 4th Graders for the 24th consecutive year. All told, more than 29,000 students have now received the hurricane preparedness message and the emphasis on pet planning. Myakka River and Meadow Park were the first two visits this season.
- Director had the opportunity to address the Pennsylvania Club, a group of retirees who received All-Hazard Guides and were given a thorough explanation of the new evacuation collar program and

how it might apply to them. The following day, he met with a group of residents at Alligator Park Community on Taylor Road with much the same message.

- We closed out the month by attending the Region 6 Meeting in LaBelle. Nine of the Region's 10 counties were in attendance for a number of presentations focused on weather, gas pipelines and health-related issues.

Fire/EMS

- On April 9th-12th, Charlotte County's Light Technical Rescue Team, Task Force 634, will be participating in Operation Integration IV. This is a mock disaster designed to facilitate and measure the combined response capabilities of first responders on a local, state and federal level. The exercise scenario held at Camp Blanding in North Florida, is large in scale and intended to overwhelm local resources. This would activate the state and federal levels resulting in a coordinated response of dozens of first responder agencies and hundreds of personnel and resources from around our state. The exercise will include responders from; Florida National Guard, 44th and 48th Civil Support Group, FEMA and State Emergency Response Task Force representing Urban Search and Rescue, Hazardous Material and Law Enforcement. The specifics of the training disaster are not known to the responding teams prior to activation. Disasters are unplanned events and this keeps the response as realistic as possible. There will be exercise evaluators and safety officers present throughout the exercise to monitor, measure and grade the response. As with any disaster, the first arriving units would assess and determine the need for additional resources. A disaster on the scale of a hurricane would require not just more resources, but specialty teams like Charlotte County's Task Force 634. These personnel are trained, equipped and prepared for long term operations. A training event of this size provides the opportunity for responding agencies to transition through a disaster from the first arriving units to the activation and deployment of these specialty teams.
- Charlotte County Fire/EMS hosted this week a trench rescue course. This 40-hour Trench Rescue course includes extensive field exercises to develop the knowledge and skills necessary to conduct basic trench rescue operations, an overview of OSHA regulations for Excavations/Trenching. The course will include hands on training in shoring systems; hazard recognition and control methods; soil classification and mechanics; types of collapses; and patient care considerations. This type of training is funded through a homeland security grant for members of the departments light technical rescue team and other department teams within the area.
- Having scheduled Skywarn Weather Spotter Training for March, the Director made his required biennial visit to the Tampa Bay Weather Office in Ruskin. This completed our requirements for an extension (four years) of our Storm Ready County designation by the weather service. All counties and many cities and universities, complete a detailed application to achieve this label of being just a little better prepared. Many other entities such as family parks (Busch Gardens, Legoland, etc.) are also striving to complete this process.

Public Works

- The annual contract for maintenance of County-owned retention ponds in West, North, and South Charlotte County was awarded to Walker Inc. bring the areas up to standard. The work is being monitored on a daily basis. The contract cost of this work is \$20,600.
- The mangrove pruning and vegetation removal project for St. Paul Linear Park and Medina Park in South Gulf Cove has been completed. Mangrove pruning and exotic vegetation removal by a licensed mangrove pruning contractor was performed along the interceptor lagoon at St. Paul Linear Park and Medina Park, within South Gulf Cove for the bid price of \$9,070.00. The SGC Beautification MSBU committee requests this to be performed annually by the County, in order to create "windows" so park visitors may enjoy the view of the water. Meanwhile, the mangrove forest is preserved in these ecologically sensitive locations.
- An outreach project to survey approximately 1,200 property owners in the Northwest Port Charlotte Waterway Unit was distributed to determine their interest in a dredging project that would provide

new access channels through dredging of the Myakka River and the entrances of the Apollo, Venus, and Cheshire Waterways. Results are being tabulated.

- Ten Pest Management staff members attended a workshop in Fort Myers presented by Clarke Chemical Company. The educational workshop was designed to train users on the safe and proper handling of pesticides and other chemicals used for pest and aquatic weed control.
- Keep Charlotte Beautiful held its 12th Annual Great American Cleanup in Charlotte County on March 10, 2012. Keep Charlotte Beautiful volunteers know “green” starts with them working at the side of the road, in the gardens, on the beaches, parks or schools or any other place where they are needed to improve the appearance of the community. This year over 2,000 volunteers are expected to Keep Charlotte Beautiful, participating in events including cleanups, beautification and education projects as well as the popular student calendar art contest. Volunteers may participate in cleanup activities from March through May.
- The pipe replacement portion of the Donalda/Orlando intersection drainage project is 35% complete. This project will alleviate the flooding in the area. Water currently flows down Donalda to an outfall on Torrington. Pipe is being installed on the north side of Donalda with line and grade on Orlando tying into the new pipe. The pipe portion of the project should take another three weeks. The project has been estimated to cost \$350,000.
- Mosquito Control’s sentinel chicken program kicked with the final delivery of chicks bringing the working stock to 75. These chicks will be raised for the next 6-8 weeks and then will be delivered in groups of three to our 10 volunteer hosts throughout the county. Each Friday beginning in May, the biological specialist and an assistant will visit each site to draw blood from the chickens for analysis in detecting West Nile, Eastern Equine, Dengue Fever, etc.
- The Zemel Road Landfill had an unannounced inspection by the Florida Department of Environmental Protection (FDEP) on March 20, 2012. This inspection was to ensure that the Landfill was operating within its permit requirements. The Landfill was found to be in compliance with no discrepancies or recommendations.
- The Heritage Oak Park Homeowners of Murdock had a Disaster Preparedness Day on March 21, 2012. The Solid Waste Division spoke to approximately 100 citizens about the Mini-Transfer and Recycling Centers in Murdock. The citizens were educated on the items that should be taken to the facilities before and after a disaster, and the dangers of chemicals stored in garages possibly fueling fires or becoming projectiles during a hurricane. There were representatives from the American Red Cross, Emergency Management Department and volunteers from the Charlotte County Sheriff’s Office.

Tourism

- Meetings/Sports:

Sean Doherty exhibited at the Tampa Bay Rays’ spring training season ticket holder event to promote Charlotte County’s tourism offerings.

The VCB partnered with the Charlotte Harbor Event center to attend the Tallahassee Society of Association Executives March “Power Lunch” and trade show. The event provides the VCB with an opportunity to meet with dozens of decision makers of Florida associations.

Sean Doherty attended the Society for Government Meeting Planners monthly meeting and conducted sales calls to individual meeting planners in Tallahassee.

- Marketing:

- Conducting a review of the VCB website to assure accuracy of listings, remove dated material and determine what additional information is needed.
- Staff is training on the email marketing program we had contracted through SMITH before we terminated the agency so we will have continuity in our email marketing initiatives.
- Adding 2 to 3 new features on the website home page each week to keep our content fresh.
- Our biggest challenge at present is getting through the remainder of the fiscal year without a PR agency or ad agency. An RFQ has been issued for the PR agency. We are reusing previous ad copy and creative until we determine our direction in re: a new agency.
- Public Relations

- Wrote and distributed releases for the 2nd Annual Punta Gorda Dragon Boat Festival and the publication of the 2012 Charlotte Harbor and the Gulf Islands Visitor guide.
- Posted releases on VISITFLORIDA.com for local events (Babcock Wilderness; fishing events; Pedal and Play; Dragon Boat Festival)
- Posted to PitchEngine.com (a social-media friendly press distribution site) the “Fishing Events (Boca Grande’s Tarpon Tournament and the Guy Harvey Shark Tournament) Promote Shared Commitment to Environment” release and the Pedal and Play release.
- Worked with the Travel Editor of Coastal Living Magazine on coverage of the Englewood/Cape Haze area. Her visit was a direct result of desk-side visits.
- Coordinated visit for Melody Schubert, Manager of Editorial and News Media for USA Travel Magazine.
- Worked with the Charlotte Harbor Paddlers and the Punta Gorda Chamber of Commerce to coordinate a media event for the Punta Gorda Dragon Boat Festival. WINK news aired four live segments with 3 teasers. NBC @, Florida Weekly, the Charlotte Sun, Sarasota Herald Tribune and five local bloggers/online influencers also participated.
- Prepared for VISIT FLORIDA’s media receptions in New York. The theme this year is the 500 anniversary of Juan Ponce de Leon’s arrival in Florida. Charlotte Harbor has perhaps the richest history in regard to Ponce De Leon’s visit but we are “out promoted” by St. Augustine. We are bringing a member of the Royal Order of Ponce de Leon Conquistadors to help tell Charlotte County’s story in a unique and original way.
- Hosted a Tweetup in conjunction with a Tampa Bay Rays game on March 9. The Tweetup theme was spring training. Eight Twitter users and one travel journalist participated. The result was more than 66,200 people were made aware of what to see and do in Charlotte County.
- Presented a two hour class on Social Media as a part of Edison College’s Lifelong learning institute on March 15.
- Presented to the Charlotte County Historical Advisory Committee Historical Connections conference on the topic of the importance of heritage tourism.
- Media Placements: In the month of February, \$545,348 in equivalent advertising value was generated by the Charlotte Harbor & the Gulf Islands VCB, creating more than 48,143,082 reader impressions.
- Administration:
 - Presented to Charlotte County Citizens Academy
 - Presented to Punta Gorda Chamber of Commerce
 - Met with Ann Schroeder on guest service training
 - Assisted Film Producer for shoot occurring in June in Englewood/Cape Haze Area
 - Interviews re: MOTE and Dragon Boat Festival
 - Prepared economic impact projections for EDC and Team Punta Gorda
 - Met with Debrah Forester to review Charlotte Harbor CRA concept, progress and vision
 - Worked with staff on interim solutions for creative/PR/email marketing after termination of agency
 - Worked with Hospitality Association on March meeting (Hurricane preparedness)

Utilities

- Engineering Services:
 - 1,172 Locates Processed from Sunshine State One Call; 2 Developer Agreements Prepared; 73 Active Developer Projects; 106 Residential Service Availability Letters Prepared; 5 Commercial Service Availability Letters Prepared; 23 Residential Service Applications Processed; 241 CIP inspections; 90 Developer Inspections.
 - Five inspectors attended Project Management training.
- Operations Division:
 - *Treatment Facilities:*

- 301 cross connection inspections were completed, 10 backflow preventers were tested and 2 site repairs were required.
- Staff completed locates for FPL service lines to the new Affordable Bio-Feedstock grease processing station at the East Port WRF. An agreement is being pursued permitting TECO to install and maintain a gas line to the project as an energy source.
- Staff located and are placing marker balls to identify the location of lines and conduits for the regional reclaimed water pipeline extension into the West Port WRF.
- Staff attended a meeting with the Riverwood Community Development District and their engineering consultants to detail reclaimed water piping and process controls for their pond, as part of the bulk reclaimed water contract between the entities.
- FDEP performed an inspection of the West Port WRF and no deficiencies were reported.
- Fire and EMS completed week long training for trenching, shoring and rescue at the East Port WRF. Plant staff assisted with trenching and back filling, resulting in a very successful venture.
- One (1) employee completed Florida Water Pollution Control Operators Association (FWPCOA) Short School and successfully passed the FDEP Water Distribution Level 3 exam. Laboratory staff completed and passed semi-annual proficiency testing for micro-biology.
- Water Distribution:
 - Completed 3, 6" line diversions for Public Works in the Rosemary/ Donalda
 - 2 Water Distribution Operators attended the Water Distribution course to upgrade their license to Level 1; 2 Line Techs attended the course to upgrade to a Water Distribution Level 3 License; 4 employees attended MOT training.
 - Replaced the Chief Operator.
 - Isolated a 16" water main leak under the canal on Tournament Road. Engineering is working on a solution.
 - Current vacancies include Plant Operator, foreman, and Line Technician.
- Wastewater Collection:
 - Gravity/Force Mains: 226 manholes were inspected, 20 were cleaned and 11 were repaired; installed 1 new LPS service; lowered 4 gravity services for Public Works; TV crew cleaned and televised 7,000+ feet of gravity sewer main.
 - 2 employees received their Class "A" Wastewater Collection certifications from FWPCOA; 1 employee attended MOT certification; 1 employee completed the MOT refresher course.
- Business Services:
 - Fixed base meters for Burnt Store pilot area have been ordered and are expected to be delivered by April 23. At this time, the team assigned to install the new meters is to deploy April 30. The deployment date is subject to the accurate transference of customer information. The file for transfer was reviewed on April 4 and a few revisions are necessary.
 - Customer Service: total number of customers to the lobby was 909.
 - Delinquencies: total delinquency revenue for the month: \$112,373, FY-YTD total: \$649,037.
 - North Port: processed 4,872 payments; total revenue for March was \$888.54.
 - Share-point/Doc Mgt.: currently have 84,698 documents ready to be transferred to Share-point.
 - Accounts Receivable: the accounts receivable over 90 days went from 44.41% in February to 44.14% in March. The accounts receivable within 30 days went from 48.05% in February to 48.72% in March.
 - We are exploring alternative venues for bill payment and bill presentation on the web. Most venues charge the customer a small processing fee for the service.
 - 52% of all CCU bills were paid electronically.
- Water Conservation & Public Outreach:
 - A Tour was conducted at our Rotonda Water Reclamation Facility for County Fiscal Services staff.
 - Presented an overview of the Utility to the National Federation of Retired Federal Workers at the Elks Club in Punta Gorda with 30 persons in attendance

- Presented a high level overview of the Utility to the Citizen's Academy with 20 persons in attendance.
- Misc., Safety & Security: no updates.
- Human Resources:
 - Total positions: 201. Vacant positions: 5 – Engineering III, Engineer I, Foreman, Plant Operator Water, Industrial Pretreatment Compliance Coordinator.
 - Actively recruiting or will be recruiting for all positions excluding the Industrial Pretreatment Compliance Coordinator which is being evaluated for department need.
- Phase 1A Punta Gorda Interconnect:
 - Performed Pressure Testing, Chlorination, and Sampling.
- PR/MRWSA Water Resources:
 - Rainfall in the Basin for the past 12 months is 13" below normal, causing the Peace River flow to be so far below normal levels that the PR/MRWSA couldn't withdraw any water off the river. Raw water storage totals 4.2 BG (55% capacity) and treated water storage in ASR's totals 1.9 BG. SWFWMD has extended their Modified Phase 1 Water Shortage declaration through 6/30/12.
- E&W Spring Lake Area Pilot Study:
 - BOCC Workshop was held on February 14, 2012. Board requested consultant and staff to come back with viable, cost effective wastewater program for consideration as MSBU project during summer 2012.
- Regional Reclaimed Water Expansion Phase 2:
 - *Transmission Main (Stage 1):* Plan revisions were made to address new information that was obtained on existing utilities. The design for the discharge piping at West Port WRF will be started once additional field work to uncover and GPS the existing plant piping has been completed. The work uncovering the piping began the last week of March.
 - *Pumping Upgrade (Stage 2):* The location to install the reclaimed water pumping station was narrowed down to a site next to the existing waste water lift station on Wiltshire Drive. However, due to the pending widening of Gasparilla Road, the Community Development Engineering Department did not want to commit to allowing the pump station in that area. The second choice was placing the pump station in the ROW of Rotonda Blvd East approximately 1000 feet from the Wiltshire site. That location met with the approval of the CDED. Additional field work and surveying will be done in early April and the consultant will proceed with the pump station design.
 - *Storage Pond (Stage 3):* The plans and specifications were submitted to SWFWMD for approval to bid the project which was received on March 6, 2012. Final plans are currently under review for preparation of the bid package.

Burnt Store RO Water Plant Expansion:

- No Change.

Burnt Store WRF Expansion:

- No Change.

East Port WRF Expansion:

- Final plans continue.

Gateway Harbor Walk Design:

- No Change

US 41 Widening Enterprise Dr – North Port:

- A meeting was held with CCU's Consultant to review FDOT's Phase II Plans and the proposed utility designs.
- CCU's proposed utility design was reviewed at our DRT meeting with Operations staff.
- US 41 MSBU efforts are underway to extend water, wastewater, and reclaim service to surrounding commercial and multi-family zoned properties along the US 41 corridor along the same project limits as the road widening project. The assessment roll is in process of being finalized by the end of March. The initial assessment resolution is to be presented at the April 24th BCC meeting. Public outreach planned by May 1st.

Year 2 Sidewalk Projects with C. D. Engineering:

- Currently there are five (5) locations throughout the County that are under design requiring utility coordination of multiple reviews for possible adjustments or relocations of utilities before going to construction.

Year 3 Sidewalk Projects with C. D. Engineering:

- Currently there are fourteen (14) locations throughout the County that are under design requiring utility coordination of multiple reviews for possible adjustments, relocations, or additions to the utilities before going to construction.

Greater Port Charlotte Stormwater Control Structures:

- Three (3) water control structures have been designed with utility adjustments and additions and have been forwarded to Purchasing to accept bids for construction.